

2024-2025 PC Executive Leadership Team

Chair- James- Region 6  
Vice-Chair- Staci- Region 4  
Secretary- Heidi- Region 4  
Alternate Secretary- VACANT  
Treasurer- Yunyu – Community Rep  
Alternate Treasurer- VACANT  
Board Liaison-Keana-Region 7  
Alt. Board Liaison- Barbara- Region 8  
State Representatives- Jamey Region 6 & Staci  
Region 4  
Alt. State Representative- Donea- Region 3

Policy Council Meeting  
October 14th, 2025  
5:30-8:30pm  
Main Office

1001 Beall lane, Central Point OR

***How to make a motion:***

**PC Member: First /Last Name (Center) moves (to approve, to accept or to make motion) of \_\_\_\_\_.**  
**PC Member: First/Last Name (Center) seconds the motion to (approve, accept, or make motion) of \_\_\_\_\_.**

**Chair Says: Any opposed (YES/NO) / Any abstentions (YES/NO) Motion (was/was not) carried**

5:30	WELCOME Dinner	Christine Russo, PFCE Manager
6:00	Orientation Training	
7:00	CALL TO ORDER, ROLL CALL, GROUND RULES & QUORUM	James, PC Chair Staci, Vice -Chair
7:05	PUBLIC COMMENT PERIOD	Non PC-members / non-Head Start parents may add their names to the chairperson's list and speak for up to two minutes each on additional subjects pertinent to the Council's business.
	APPROVAL OF MINUTES ( <b><u>Vote: Please read before the meeting (MOVES TO APPROVE THE MINUTES)</u></b> )	James, PC Chair
	CONSENT AGENDA ( <b><u>Move to accept consent agenda</u></b> ) - Meal Counts - Financial Statements - Enrollment Report - PIS	Katherine Clayton- Head Start Executive Director
	TREASURER'S REPORT	Staci Flores, PC Vice Chair

	DIRECTORS REPORT (Executive & 0-5 HS Director) -Program Instructions (PI) -Information Memorandum,(IM) -Reduction in Force Policy and Procedure ( <b>vote is needed</b> )	Katherine Clayton- Head Start Executive Director
7:10	Elections  Leadership Position	Family Services Staff
8:05	ANNOUNCEMENTS -Next PC Meeting will be at Parkview center November 18 <sup>th</sup> -Connect with your family advocate and report back to your center -Please fill out all of the forms that are being sent out through playground	Yoana Martinez, PFCE Admin Assistant
8:15	THREE THINGS TO TAKE TO THE CENTER (Please chose three highlights for your region, and share them with your Family Advocates for the center newsletter)  - - -	Staci, Vice -Chair
8:25	Name tag game  -Drawing for turning in all paperwork	Yoana Martinez, PFCE Admin Assistant
8:30	ADJOURNMENT ( <b>Move to adjourn the meeting</b> ) NEW PC Chair to help adjourn meeting	